



St. Robert Bellarmine Catholic School

Touching Hearts, Minds and Spirit since 1931.

SRB Reopening Plan

Introduction

As we prepare for the 2020-2021 school year, SRB's main priority is to maintain the healthy and safety of students, teachers, and staff. While Covid has changed many aspects of our life, the 2020-2021 school year will look differently than years past. We will continue to offer our strong academic programs and maintain the safety protocols for our students and staff. This plan is intended to outline protocols and guidelines as we reopen SRB.

Since Covid is so fluid, this plan may be altered or changed at any time. SRB administration will communicate these with the parents as they arise.

Cohort Model

A cohort is each child's homeroom. Each homeroom will stay together throughout the day. In grades 5-8 teachers will switch, but have to maintain 6 ft distance from all students when they are not in their homeroom.

Cohorts are not allowed to mingle with other cohorts. Anytime a cohort is near each other they need to maintain 30 feet or more distance between each cohort. Eliminating interactions between cohorts allows for only one class to have to be quarantined due to a positive Covid result.

Learning Platform

SRB is moving to Schoology this year for grades preschool-8 for our main platform for communication and collaboration between parents, students and teachers. This allows for one platform that works with many different websites including google classroom and drive and PowerSchool. This will put all information into one place for the students and parents. Schoology will eliminate the use of many different platforms throughout the grade levels and will make it easier for parents and students to know where to find important information for each class and when assignments are due.

Cleaning, sanitizing, and safety protocols

SRB is committed to ensuring that the correct cleaning, sanitizing, and safety protocols are followed. A cleaning schedule will be followed throughout the day and after school.

Morning	Throughout the Day	After School
EDP area will be cleaned and sanitized for use in the afternoon.	Each bathroom will be cleaned multiple times throughout the day. High traffic areas such as door knobs, drinking fountains, and railings will be sanitized multiple times throughout the day. Desks and tables will be sanitized before and after lunch. Playground equipment will be cleaned and sanitized.	All classrooms will be cleaned and sanitized daily. EDP areas will be cleaned and sanitized nightly. Bathrooms will be deep cleaned and sanitized. Drinking fountains will be cleaned and sanitized. High traffic surfaces throughout the building will be cleaned and sanitized.

Masks

Masks must be worn at all times by everyone who is in the building. Students may take off their mask during lunch/snack or if they are outside. If masks are taken off students and teachers need to maintain a 6 foot distance at all times. Students' masks will be placed into a paper bag that is clearly labeled with their name.

Students may remove their mask during PE, but need to maintain the 6ft physical distance. During this time their mask must be in a clearly labeled paper bag.

If students are using reusable masks they must be cleaned nightly. If students are using disposable masks they need to be replaced daily. We suggest students have at least 2-3 extra masks with them each day in case the student's mask gets wet or falls to the floor.

Social Distancing

Students and teachers need to remain at least 3 feet away from each other, even with masks on. The OCS guidelines issue physical distancing to be 3 to 6 feet. SRB will do our best to

ensure 6 feet in physical distance as much as possible. Anytime a mask is not being worn, at least 6 feet of physical distancing between students and staff will be enforced.

Wellness Checks

Temperature Check: A temperature check of each student will occur upon arrival. Any student with a temperature over 100.4 degrees Fahrenheit must be sent home (see Infection Protocol section).

Hand Washing or Sanitizer Check: Students should either wash hands or receive hand sanitizer (from an adult or a stationary dispenser). Staff will ensure that cleaning is occurring.

Mask Check: A check of each student to ensure that masks are present and properly worn.

Symptom Check: Students (or parent) should be asked the following questions every Day:

- Do you have any new symptoms of chills or headache?
- Do you have any new symptoms of diarrhea or any GI issues?
- Have you been diagnosed with COVID-19 in the last 14 days?
- Do you have any new symptoms of fever, cough, congestion, or sore throat?
- Do you have any new flu-like symptoms of runny nose, shortness of breath, muscle aches?
- Do you have a member of your house quarantined or confirmed with COVID-19 in the last 14 days?
- Have you traveled outside of Illinois in the last 14 days?

Any student who identifies as feeling sick will be sent home. Employees and volunteers are likewise getting their temperature taken every day. Anyone with a temperature over 100.4 degrees Fahrenheit must go home.

Infection Control

In Reopening with Trust: A Planning Framework for the 20/21 School Year, the Archdiocese reminds us that in order for our schools to safely reopen, we must be diligent in reporting illness to the school and being transparent with the families of students in your cohort (and outside if you have had contact with other students). Students that exhibit any of the following symptoms are asked to remain home. (These are symptoms based off of the CDC guidelines.)

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat

- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

It is acknowledged that not all of these symptoms indicate a COVID diagnosis, but it is imperative that we work together to minimize spread of disease.

Isolation Protocol

In the event that a student has a fever and/or begins exhibiting two or more COVID symptoms, they will be immediately separated from other students and staff. (See an up to date list of COVID symptoms from the CDC) The student will remain separated until his/her family can come to school to pick him/her up. The parent will need to contact the child's pediatrician to determine the best course of action. The classroom of the student will be thoroughly cleaned and disinfected.

The student may return to school when symptoms subside with a doctor's note confirming the negative COVID-19 diagnosis. If the student has symptoms but has tested negative on a COVID-19 test, they should remain at home until symptoms disappear. They must provide a doctor's note or the documented COVID-19 test results before being allowed to return to school.

If a student tests positive for COVID-19 or does not seek medical attention, students must isolate and not return to school until they have met CDC's criteria to discontinue home isolation, which currently includes:

- Three days with no fever and
- Other symptoms improved by 75 percent and
- 14 days since symptoms first appeared

During isolation, students will be allowed to complete and submit work remotely. We will carefully monitor the health of students and teachers who are part of the infected individual's cohort. If a student tests positive in the classroom the cohort will go to an eLearning format from their homes.

Emergency Contacts

It is critical that we are able to reach a parent or emergency contact immediately when a child is sick and that the person you designate is able to get to the school as quickly as possible. Please make sure your emergency contact sheet is completely filled out by the first day of school and is updated regularly throughout the school year.

Student Training

At the beginning of the school year, students will be trained on:

- Social distancing
- Washing hands
- Traveling throughout the building
- Materials handling

Lunch and Recess

Lunch will be held in the classroom. Students will be required to wash or sanitize hands before and after they eat. Masks will be placed in a brown paper bag while lunch is in session. Students will remain in their assigned seats. If a cohort has a peanut allergy, students in the cohort must bring a peanut free lunch.

Recess will be held outside. The students will stay with their cohorts only. Students are allowed to remove masks outside but must maintain a 6 foot distance from each other. Each class will have materials assigned to their cohort to use at recess in grades 2-8. Preschool to 1st grade are asked to bring a paper bag of their own recess materials to play with at recess. Students should bring 2 or 3 small items such as chalk, a small ball, etc. NO bubbles.

Food and Drink in School

No outside food or drink will be allowed to be distributed at SRB this year. This includes, but is not limited to, birthday treats and class parties. Drinking fountains will only be used to fill reusable or disposable water bottles with a lid. The mouthpiece must be covered. Each water bottle needs to be labeled with the student's name and kept at the student's desk at all times. We are planning to purchase new touchless water fountains, at least one for each building, so students can refill their water bottles as needed. No drinking directly from water fountains will be allowed.

Classroom Environment

All students and staff must continue the use of masks within cohorts with a minimum of 3 feet of distance between each person while the masks are on. Homeroom teachers are considered part of their class' cohort. As such, they may move throughout the classroom, but will maintain 3- 6 foot distancing when possible. Classrooms have been decluttered of non-essential furniture in order to maximize floor space and student distancing. Student desks/tables have been arranged so that they are facing the same direction with appropriate distancing between them. The classroom will be cleaned frequently throughout the day. Anytime a student returns to the classroom from another location, they must wash their hands with soap and water or use sanitizer upon entering the room.

Early Childhood Classroom Environment

Classroom supplies may be shared, given the unique educational practices of early education. However, supply sharing should be limited to essential use only and shared supplies will be cleaned frequently. During snack and lunch time, students will be separated as much as

possible. Students may remove masks while eating and place them in labeled paper bags. Teachers will vigilantly monitor lunchtime to minimize student movement and prevent food sharing. Used surfaces will be cleaned immediately after snack and lunch. For rest time, cots and individual bedding may not be shared and will be disinfected after each use.

Outdoor Spaces

When weather permits, students will be allowed to spend a portion of the day in an outdoor space. While outside, the students are allowed to remove their mask and remain at a safe distance.

PE

PE will be held outside whenever possible. Students will not be allowed to play contact sports. Any equipment used will be cleaned between each cohort.

Large Group Gatherings

Until further notice, large group gatherings such as Open Houses, PA meetings, and Parent Teacher Conferences will be conducted virtually.

Family Vacations

While taking a vacation during the school year is not recommended, we understand that it is sometimes unavoidable. Students should remain home for two weeks after traveling to another country, or to states experiencing significant COVID-19 outbreaks (as determined by the CDC). Parents should notify the school immediately if they display COVID-19 symptoms during the two-week period. SRB will follow the Isolation Protocol.

EDP

EDP will be offered from 7:00 am until your child's designated start time and from your child's dismissal time until 6:00 pm. The students will stay with their cohort during EDP time or siblings. Students will need to maintain physical distance from all other EDP students and staff at all times. When students arrive for EDP in the morning, parents are asked to walk their child to the EDP entrance door, ring the bell and wait for an EDP staff member to answer the door. Your child's temperature will be taken before he/she can enter the EDP room. The parent may not leave until the child has met the entering requirements. Please remember that there will be no last minute requests to utilize our EDP Program as we have to ensure adequate staff to supervise the children each day. You will need to reserve a spot for a minimum of one week at a time. No refunds or credits will be given for missed or cancelled sessions, for any reason.

Visiting/Volunteering

Please understand that while parents are always welcome at SRB, due to the circumstances surrounding this year, parents will not be able to access any area of the school aside from the main office entrance. While in the main office, please remember to keep social distance from others. Volunteers will be used minimally this year in order to limit exposure to germs. If you need to talk to a faculty or staff member, call the main office or email the person directly to set up a phone call or Zoom.

Arrival

Students in grades K-3 will be dropped off in the back parking lot behind the rectory. Grades 6-8 will be dropped off in the front parking lot off of Austin and grades 4-5 will be dropped off along Eastwood. The drop off is meant to be a drive by drop off. If your child is a walker he/she should go directly to an assigned staff member who will take their temperature. If you are walking them to school, please escort them to the designated staff member to ensure their safety with the traffic flow. Be sure to stay at least 6 feet away from the cohort and maintain physical distancing at all times. Whether walking or driving your child to school, parents may not leave school grounds until all of their children have had their temperatures taken by a staff member and have been cleared of a fever. The child will then be given a slip of paper indicating they have had their temperature taken and are clear to join their cohort.

The staff member will also ask the student questions about how they are feeling and ensuring their mask is being worn properly. All students need to have their mask on prior to meeting their cohort.

Jr Building

Preschool-3rd will enter the doors off the back parking lot

Sr. Building

4th,5th, 6th (Kunath) will enter the doors off of Eastwood

6th(Pickett), 7th, 8th will enter the doors off of the Austin parking lot

Arrival Times

Grades K,2,4,6,8 8:00 - 8:10 a.m.

Grades 1,3,5,7 8:15 - 8:25 a.m.

Preschool and PreK 8:30- 8:40 a.m.

*Note that these may change once procedures are finalized

Dismissal

Students will be dismissed from the same place they were dropped off for arrival. Parents should be lined up in their cars, waiting for their child at their assigned dismissal time. Please place a sign in your car each day with your last name so the students can be dismissed to your car. Parents should not exit their cars at any time. Students will be directed to your car by a staff member as you pull up. Students are not allowed to play in the courtyard, next to the convent, or anywhere else on campus after school is dismissed. Unfortunately we have to ask that all families leave school grounds right after their dismissal. If your child is a walker or if you are meeting your child to walk them home, please meet them near their designated location. Be sure to stay at least 6 feet away from the cohort and maintain physical distancing at all times.

Dismissal Times

Grades K,2,4,6,8	2:45 p.m.
Grades 1,3,5,7	2:55 p.m.
Prek 3's and 4's	3:00 p.m.

Early Release Dismissal Times

Grades K,2,4,6,8	1:45 p.m.
Grades 1,3,5,7	1:55 p.m.
Prek 3's and 4's	2:00 p.m.

